

Piedmont Conservation Council, Inc.

FINAL Executive Board Meeting Minutes

March 6, 2012

Members Present: Alex Ashton (Chairman, Guilford), Eddie Culberson, Vice-Chair (Chatham), Frank Green (Rockingham), Rudy Langley, Treasurer (Alamance), Hazel Puckett, Secretary (Rockingham), Norton Webster (Chatham, acting), Stephanie Grant (staff), Michelle Gonzales (staff)

Members Absent: Talmage Layton, Gail Hughes, Hester Vernon, Bill Alston

- I. Call to Order & Chairman Comments – Alex Ashton, Chairman
 - a. Alex Ashton called the meeting to order at 6:46 p.m. on March 6th, 2012 at the Town Table restaurant in Burlington and confirmed the presence of a quorum.
- II. Approval of Minutes from February 7th, 2012 Executive Board meeting unanimously approved with correction of one typo – item IV(g) should read “by J Michael Fargis” not “my J. Michael Fargis.”
- III. Discussion Items
 - a. Potential 319 grant for Jordan watershed BMP inventory – the board discussed this project idea and concluded that Jordan BMP inventories are already being done by other organizations, including S&W districts that received 319 funds. It was suggested that a good alternative would be to request 319 funding to do water monitoring throughout the watershed to find out where the pollutants are coming from specifically. Potential partners – John Hodgeman @ DWQ, Kim Neemar.
 - b. Wake County involvement – since induction this summer, there have been no projects with Wake and no meeting attendance. Eddie and Stephanie will get on the agenda at their next Soil & Water Board meeting to do a presentation about PCC and draw in more participation.
 - c. FY12 EB and officer nominations – Talmage will be stepping down from Durham, and Eddie will likely be nominated to Durham, with Norton likely taking his place in Chatham. Change to “live and work” clause of bylaws must occur first. Nominating committee for officers and EB to be elected at April 19 Full Council meeting will be Rudy, Frank, and Eddie.
 - d. Update on dues – received Durham and Chatham. Frank and Brenda met with County Manager of Rockingham and are hopeful we will get full payment from them, but we might have to term it something different from “dues” as those get cut first from County budgets.
- IV. Decision Items
 - a. Fab Labs decisions:
 - i. Adopt the 2012 FLC goals as outlined in the handout by Michelle Gonzales-Green, with the addition of having a Business Plan completed. Unanimously approved.

- ii. Agree to PCC taking 10% fiscal agent fee on all FLC project moneys received to date and on any project money received under the PCC name as long as the funding allows for it. Unanimously approved.
 - iii. Allow the FLC project to begin pursuing independent 501(c)(3) status and file with the NC Secretary of State and IRS (after subcommittee reviews final documents). Unanimously approved.
 - iv. Approve four potential grant applications that Ms. Green has identified to apply for this month and April (described in the handout provided by Ms. Green). Unanimously approved.
 - v. Create a committee to make Fab-Lab related decisions when necessary between regularly scheduled meetings. The committee would be authorized to decide on grant proposals, corporate sponsorships, and provide final approval for non-profit status applications prepared by Ms. Green. Appointed to the committee: Tushar, Eddie, Gail (if Gail turns down the appointment, Rudy is the backup). Unanimously approved.
 - vi. Approve Ms. Green work more than the allowed 25 hours during the next several weeks while she is working on several grants, to scale back on hours later in the year (will even out over the contract length). Unanimously approved.
- b. Project Manager hiring committee – Alex, Stephanie, Eddie, and Norton can decide who to hire to replace Stephanie. Submissions are due April 1st, Stephanie will weed through applicants and schedule committee interviews for the week of April 9th. Unanimously approved.
 - c. Approve invoices. Unanimously approved as presented.
 - i. Kimley-Horn and Associates: \$1,456.00 and \$1,820.00
 - ii. Princeton Hydro LLC: \$3,694.23
 - iii. Cyberscribe Web Solutions: \$85.00
 - iv. Rockingham County Cooperative Extension: \$1,298.47
 - d. Attending the 2012 NC Association of RC&Ds conference. Frank and Hazel will attend on behalf of PCC, and PCC will reimburse \$35/person registration fee if/when invoiced. Unanimously approved.

V. Project Updates

- a. ACC – On hold until sampling and monitoring are complete.
- b. Piedmont Local Food – could not locate final scope to use in final report submittal. Stephanie has had back and forth with ZSR, and they do not have records of final scope either. Talked with program director and decided to simply document what has been done and that will be sufficient for general operating expense grant.
- c. CW Stanford – construction going well except rain days. Approximately 90% complete.
- d. Lassiter Mill Dam Removal – engineer working on plans, awaiting funding from USFWS for construction
- e. Smitherman’s – awaiting USFWS funding for engineering phase
- f. Caswell FPP – had first advisory committee meeting

